

PROFESSIONAL SUMMARY

I am an experienced Graphic and Web Designer with experience Adobe Create software, all social media platforms, and print/digital media.

SKILLS

- ◆ Microsoft Office
- ◆ Google Suite
- ◆ Photoshop
- ◆ Adobe Illustrator
- ◆ Adobe InDesign
- ◆ Adobe Dreamweaver
- ◆ Digital Marketing
- ◆ Video Editing
- ◆ Social Media Marketing
- ◆ SEO & Website Analytics
- ◆ HTML & CSS
- ◆ WordPress Web Building

WORK HISTORY

- 2022-Present **CEO & Web Designer**
- ◆ Owner of the Neurodivergent and Disabled Creative Network, web design and management for small business owners who also have ADHD, Autism, and other disabilities
- 2012-Present **Freelance Designer**
- ◆ Create business identities for clients, including logos, banners, and marketing materials
 - ◆ Build and manage web sites for clients, including copywriting, SEO, analytics, and e-commerce
 - ◆ Create enamel pins, digital illustrations, and streamer profile images
- April 2022 - June 2022 **Director of Art and Design**
- ◆ Supervise Art Department for Crystal Queer Communications Newsletter
 - ◆ Responsible for newsletter layout and design
- June 2017 - May 2021 **EMR Specialist**
- ◆ Assistant with day-to-day operations within Open Door Community Health Centers
 - ◆ Responsible for training new employees in Epic EMR systems
 - ◆ Worked closely with administration to design, create and distribute continuing education materials
- April 2015 - June 2017 **Marketing Specialist**
- ◆ Manage social media sites for Visiting Angels in Eureka, CA
 - ◆ Designed brochures and posters, web advertisements, and monthly newsletter
 - ◆ Managed business-to-business relations

EDUCATION

- May 2012 Point Loma Nazarene University
Graphic Design, BA